



## **Indiana Professional Standards Board**

*Frank L. O'Bannon, Governor*  
*Marie Theobald, Ed.D. Executive Director*

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### **Minutes of September 17, 2003 – For Approval November 19, 2003**

The Indiana Professional Standards Board (IPSB) met at the Indiana Government Center South, Conference Room C, Indianapolis, Indiana 46204.

#### **DISCUSSION SESSION**

Board members present included Bob Broughton, Tina Dent, John Hill, Michael Horvath, Dave Kinman, Ralph Komasinski, Nancy Kuyoth, John Marsteller, Marilyn Metzler, Anne Moudy, Suellen Reed, Ena Shelley, Joseph Weaver, Roy Weaver, and Joyce Wehneman. Gertrude Howard was unable to attend.

Staff members present included Jacqueline Holland, Barbara Jones, Kathy Meriwether, Judy Miller, Cindy Morarity, Mary Glenn Rinne, Shawn Sriver and Marie Theobald.

#### **I. Call to Order**

Dr. Roy Weaver called the discussion session to order at 10:00 a.m. A moment of silence for the late Governor O'Bannon was observed. He announced that a condolence letter would be sent to Mrs. O'Bannon on behalf of the board, and he would be accepting donations to make a contribution to the O'Bannon Foundation.

#### **II. Committee Charges and Representation**

Ms. Moudy presented the Standards Committee 2001-2002 report and announced that all other committee charges report would be due in January for review.

Dr. Weaver announced that a task force had been formed to look at committee charges and structure. Board members appointed to this committee were Mr. Weaver, Ms. Moudy and Ms. Kuyoth. Staff member's working with the committee will be Mr. Sriver, Dr. Miller and Dr. Rinne.

#### **III. Work Plan 2003-2004**

Dr. Theobald discussed rules promulgation as being top propriety for IPSB staff members work plan for 2003-2004. Other work plans discussed by the board were to develop strategies to raise dollars to educate stakeholders in the work of the board, find ways to continue to improve communication between staff and board, mapping of standards board decisions and activities with NCLB, define what the role of IPSB is with non-certified staff (paraprofessional), get information on how initiatives are working in other states and a means to base decisions on research.

**IV.** There were no public comments.

**V. Adjournment**

Dr. Roy Weaver adjourned the discussion session at 10:17 a.m.

**BUSINESS MEETING**

Board members present included Bob Broughton, Tina Dent, John Hill, Michael Horvath, Dave Kinman, Ralph Komasinski, Nancy Kuyoth, John Marsteller, Marilyn Metzler, Anne Moudy, Suellen Reed, Ena Shelley, Joseph Weaver, Roy Weaver, and Joyce Wehneman. Gertrude Howard was unable to attend.

Staff members present included Jacqueline Holland, Barbara Jones, Kathy Meriwether, Judy Miller, Cindy Morarity, Mary Glenn Rinne, Shawn Sriver and Marie Theobald.

**I. Call to Order**

Dr. Roy Weaver called the business session to order at 10:30 a.m.

**II. Approval of Agenda**

Mr. Marsteller moved and Ms. Dent seconded the motion to approve the agenda. Motion carried unanimously.

**III. Approval of the Minutes**

Mr. Weaver moved and Dr. Kinman seconded the motion to approve the June 18, 2003, meeting minutes. A correction was noted on page 5, first paragraph. Under action item D. 4. a., delete "motion carried unanimously." The first paragraph then reads as follows: Dr. Theobald requested that action item D. 4. a. New Program Proposal for IU Northwest, Visual Art Education be removed from the agenda. The motion as amended carried unanimously.

**IV. Comments**

**A. Chair**

Dr. Weaver said he would make his comments under the Executive Committee report.

**B. Executive Director**

Dr. Theobald updated the board on the status of hiring a general counsel and reported that one would be hired soon. She also introduced two new Teachers in Residence, Barbara Jones and Cindy Morarity.

C. Education Roundtable Representative

Ms. Wehneman reported on the September meeting with Governor Kernan and Dr. Reed co-chairing the meeting. She distributed copies of the P16 plan and encouraged board members to make public comments regarding the plan via e-mail to the Education Roundtable.

D. State Board of Education

Dr. Reed updated the board on the No Child Left Behind initiatives.

E. Other

Mr. Weaver suggested that the activities of the board be put on the web for information.

**V. Committee Reports**

A. Executive Committee – Roy Weaver

1. Minutes of June 17, 2003, meeting – Information

Dr. Weaver reported that the reception that was scheduled for new board members would be deferred until November or until new appointments are made. He also reported that NCATE has indicated that it would accept Indiana's funding for travel for BOE members, as has been Indiana's past practice. Indiana will not move to the NCATE proposed flat fee payments.

2. Adoption of the National Council for Accreditation of Teacher Education (NCATE) 7-year accreditation cycle - Action

Mr. Marsteller moved and Dr. Kinman seconded the motion to approve the TEC's recommendation that Indiana adopt the new NCATE 7-year accreditation cycle. Motion carried unanimously.

B. Board Relations

No report.

C. Licensure Review – Anne Moudy

1. Minutes of May 7, 2003, meeting – Information

D. Teacher Education – John Marsteller

1. Minutes of June 6, 2003, Meeting – Information
2. New Program Approval – Indiana University Northwest – Action

Dr. Rinne introduced Dr. Schoon, Indiana University Northwest who made a presentation on behalf of his institution.

Dr. Hill moved and Dr. Shelley seconded the motion to approve the initial teacher preparation program for visual art education. Motion carried unanimously with Dr. Kinman abstaining.

3. Accreditation – St. Mary’s College of Notre Dame – Action

Dr. Rinne introduced Dr. Banks, St. Mary’s College of Notre Dame who made a presentation on behalf of his institution.

Dr. Kinman moved and Mr. Marsteller seconded the motion to approve accreditation at the initial teacher preparation level. Motion carried unanimously.

E. Proficiency Evaluation – Joyce Wehneman

1. Minutes of June 18, 2003, meeting – Information

F. Standards – Dave Kinman

No report.

G. Beginning Teacher Assessment – Marilyn Metzler

1. Minutes of May 7, 2003, meeting – Information
2. Pilot Program for the Portfolio Assessment for Beginning Teachers – Action

Dr. Miller and Ms. Metzler presented the BTAC recommendation to approve a one-year pilot program of the Indiana portfolio assessment.

Ms. Metzler moved and Mr. Joe Weaver seconded the motion to approve the BTAC recommendation. Motion carried unanimously.

H. Continuing Education – Nancy Kuyoth

No report.

I. External Committee for School Leaders – John Hill

1. Professional Growth Plan for Building and District Administrators – Action

Dr. Hill presented the recommendation to approve the Administrator License Renewal: Professional Growth Plan for Building and District Administrators Development and Reporting Manual for implementation beginning July 1, 2004.

Dr. Hill moved and Mr. Horvath seconded the motion to approve the recommendation. Motion carried unanimously.

J. External Committee for School Counselors – Peggy Hines

No report.

K. Workplace Specialist – Shawn Sriver

No report.

**VI. Agency Reports**

A. Division of Preservice – Mary Glenn Rinne

Dr. Rinne reported that the Teacher Education Committee (TEC) met and are anticipating new committee members, particularly P-12 representation.

Pre-visits for the University of Indianapolis and Franklin College have been completed and the accreditation visits for these institutions will occur in October.

Dr. Rinne reported that the Standards Committee met in August with ten institutions involved in the Standards Based Teacher Education Project (STEP) II project and stated that these institutions were working to align their courses with the P-12 academic standards. The meeting ended this phase of the project and they are awaiting word from American Association of Colleges for Teacher Education (AACTE) and Committee for Basic Education (CBE) as to whether additional funding will be available.

Other work before the Standards Committee includes: 1) approval of the initial draft of Driver and Traffic Safety Standards for distribution for public comment. 2) approval of reading standards to be recommended to the Board, 3) decision about reading specialist standards adoption, 4) alignment of science and English/language arts standards to P-12 academic

standards and 5) selecting advisory groups for exceptional needs standards review and bilingual/bicultural standards development.

Dr. Rinne reported that Title II Teacher Quality Enhancement grant year three participants submitted their 4<sup>th</sup> quarter reports and invoices and that payments were being processed. She stated that unless a final report is requested from the U.S. DOE, the project is complete.

B. Division of Assessment – Judy Miller

Dr. Miller reported that eleven Beginning Teacher Update Sessions have been done since August and seven additional sessions are scheduled. BTAP handbooks and manuals are posted on the web.

The fourth cohort of mentor faculty trainers began their training in August. October 1 is the next deadline for the receipt of mentor training programs for approval by BTAC.

Dr. Miller reported that the panel for paraprofessional assessment was conducted in June.

Volunteers are needed to serve as panelist for the Middle School Praxis Tests. Dr. Miller requested that the board refer interested volunteers to her.

Dr. Miller reported that the Title II state report is due October 7, 2003, to the U.S. DOE and the teacher preparation programs are doing data entry of the 2002-2003 cohort of program completers in the ETS web site.

C. Division of Licensing – Shawn Sriver

1. Update – Information

Mr. Sriver reported that the public hearing on Rule 12 is scheduled for October 1, 2003. He also provided information on the new licensing system and presented the annual report. Board members asked questions and discussed this report. Mr. Sriver also informed the board that the licensing division had completed its review of staff licensure for schools being accredited under PBA this year.

D. Title II Teacher Quality Enhancement Grant – Mary Glenn Rinne

1. Update – Information

See the Division of Preservice report.

E. Legal Affairs – Marie Theobald

1. Mark Robinson, Stipulation of License Surrender – Action

Dr. Theobald presented the staff recommendation that the Board accept the stipulation of license surrender from Mark Robinson, thereby revoking his Indiana teaching license numbers 696910, 592770 and 461704 for a minimum of two years from the date it is accepted by the IPSB.

Mr. Marsteller moved and Ms. Dent seconded the motion to approve the recommendation. Motion carried unanimously with Ms. Moudy, Dr. Reed and Mr. Weaver abstaining.

## 2. Jeffrey Jankowski, Request for License Denied – Action

Dr. Theobald presented the staff recommendation that the board overrule Mr. Jankowski's objections and accept, approve and uphold the denial by the IPSB Executive Director and the ALJ.

Ms. Wehneman moved and Mr. Broughton seconded the motion to approve the recommendation.

Mr. Gregory K. Blanford, Attorney for Mr. Jankowski addressed the board on his client's behalf and asked the board to overturn the decision of the Executive Director and the ALJ.

After the board discussed the matter further;

Mr. Weaver moved and Mr. Horvath seconded a motion to postpone the matter until November board meeting. Motion was denied.

Ms. Moudy moved and Mr. Weaver seconded a motion to grant Mr. Jankowski his teaching license. Motion carried by a vote of ten to two with Dr. Kinman, Mr. Komasinski and Dr. Reed abstaining.

## 3. Troy E. Cole, Stipulation of License Surrender – Action

Dr. Theobald presented the staff recommendation that the board accept the stipulation of license surrender from Troy E. Cole for license numbers 713803, 620751, 632612, 105758 and 093312; thereby permanently revoking his license.

Ms. Dent moved and Dr. Shelley seconded the motion to approve the recommendation. Motion carried unanimously with Ms. Kuyoth, Mr. Marsteller and Dr. Reed abstaining.

## F. Executive Management – Bob Hill

### 1. Update – Information

No report.

## **VII. Other**

The Board received and noted e-mail comments from Joy Lynn George, Brian Vukadinovich and Joel VanPelt.

## **VIII. Public Comments**

There were no public comments.

## **IX. Approval of Expenses - Action**

Mr. Marsteller moved and Mr. Komasinski seconded the motion to approve expenses. Motion carried unanimously.

## **X. Adjournment - Action**

Dr. Roy Weaver adjourned the business session at 12:20 p.m.



### **List of Attendees**

The following attended the discussion and business sessions:

Name	Organization
Dale Banks	Saint Mary's College of Notre Dame
Sue Blackwell	Indiana Association of College for Teacher Education (IACTE)
Judy Briganti	Indiana State Teachers Association (ISTA)
David Chaney	Indiana State University
Kathy Dietz	Purdue University – West Lafayette
Marilyn Edwards	Indiana State Teachers Association (ISTA)
Valerie Hall	Indiana Department of Education
Bob Mays	University of Southern Indiana
Dwayne James	Indiana Department of Education
Nelson Miller	Indiana School Boards Association
T. J. Oakes	Purdue University – West Lafayette
Kenneth J. Schoon	Indiana University Northwest